

STUDENT ENROLLMENT POLICY

1. Annually, Lakes International Language Academy establishes the number of sections to be offered at each grade level the following school year, and the maximum number of students to be allowed in each section.
2. The Lakes International Language Academy application period runs from January 16 (the day after the annual enrollment lottery) to 4 pm on the last school day prior to the January 15 enrollment lottery.
3. During the year-long application period, the application deadline and lottery date are advertised on the Lakes International Language Academy website and during monthly school tours.
4. In the months leading up to the application deadline, Lakes International Language Academy reminds parents of current students that sibling preference is available to younger siblings only if the applications are received prior to the application deadline. After that date, any further applicants, siblings or not, are placed on the bottom of the waiting list.
5. Prior to the lottery date, the school registrar and one or more Board Members create a list with the number of open seats. Names of siblings are entered, and the remaining open seats are counted.
6. On January 15, the names of all students for whom Lakes International Language Academy has received timely applications are put in a hat. All twins/triplets envelopes are marked so that if one application is pulled, the puller knows to enroll the sibling(s) too.
7. At 6 pm, the lottery is held at Lakes International Language Academy. In front of an audience of any parents or prospective parents who choose to attend, names are pulled from the hat, one at a time, and entered on the list of available kindergarten seats.
8. When all seats are filled, the remaining names are pulled from the hat, one at a time, to create a waiting list.
9. After the enrollment lottery is complete, all seated students and waiting list students are asked to complete an enrollment form.
10. Lakes International Language Academy checks all applicants to ensure kindergarteners will have turned 5 prior to Sept 1 of the following year. If not, they are asked to follow the "early entrance" request procedures.
11. As applications continue to come in after the lottery date, names are added to the bottom of the waiting list.
12. As any admitted students drop from the enrollment, all prospective students on the waiting list move up one position, and the student at the top of the list is enrolled.