



The monthly meeting of the Board of Directors was held on Thursday February 11, 2010
at 7:00 p.m.

Minutes

CALL TO ORDER: 7:02 P.M.

Members Present: Member Kaari Rodriguez, Member Becky Swenson, Chair Shannon Peterson, Budgets Manager Julie Lundgren, Secretary Jocelyn Hylden, Treasurer Chad Bloomberg, Member Jeanie Callahan, Ex-Oficio Member Christine Thomas, Member Richie Kucinski, Director Cam Hedlund
Members Absent: Vice-Chair Julene Donnay

UNSCHEDULED VISITORS

None

REVIEW OF AGENDA

CONFLICT OF INTEREST DISCLOSURE

Christine Thomas disclosed that she works for Patriot Bank MN and this might conflict with the finance committee report. Chair Peterson asked if there were any issues with Ms. Thomas being a part of the discussion. No conflict.

REPORTS

Secretary's report – Secretary Hylden

- Minutes shared from December 17th through email. Member Rodriguez made the motion to approve the December 17th minutes. Member Swenson seconded. All voted aye and the motion carried.

Treasurer's Report – Treasurer Bloomberg

Budgets Manager Lundgren - The administration is currently revising the current year budget again (revision #2) making sure programs have their budgets for the rest of the year. This has been going well. The finance committee wanted an estimate for utilities. We were told that gas costs per unit was almost cut in 1/2 from 18 months ago so we will have savings in utilities. We did not get the STARTalk grant.

Finance Committee Report –

We were not eligible for the larger grant with the Sprint Grant because we are an independent school district; therefore, we would only be eligible for \$5,000. With all the work that goes into applying for the grant, we decided not to do apply.

Treasurer's Report filed.

Board Elections Report – Vice-Chair Donnay absent – Chair Peterson shared on her behalf. Chair Peterson shared that we have 3 parents who have applied: Current Treasurer Chad Bloomberg and Tom Trantan are applying for the one 2-year position and Macaire Merkel is applying for the 15-month position. Donnally Johnson, a grandfather of one of our students, comes with many years of experience in the field of education and has applied for the community member position. Current Member Richie Kucinski and 3rd grade teacher Seño Melissa Cuddy have applied for the two open teacher positions.

Authorizer Task Force Report –Chair Peterson
Passed on to Director Hedlund to be included in Director’s report.

Director’s Report – LILA Director Hedlund

- Enrollment – maintaining - 552 – We may lose 2 kindergarteners before the end of the year. Director Hedlund asked if we could add to this class just in case we lose them. Treasurer Bloomberg made the motion to give the flexibility to administration to adjust the enrollment numbers of kinder and 1st grade to secure our current enrollment level. Amendment – Member Rodriguez “ensuring that enrollment stays at 21.” Amendment was accepted. Member Rodriguez seconded. All voted aye and the motion carried.
- Staff – presented to the staff an idea for some cutting that may need to happen for at least a year. These are only suggestions all across the board, and entirely up for discussion. Director Hedlund will email staff a more in-depth explanation of our authorization situation. Director Hedlund stated the assumptions he is working with as we think about the upcoming year:
 - *interactive white boards for every classroom. \$1500 per board x 25.
 - *20% for returning teachers’ last year’s performance pay
 - *3.5% pay increase next year for teachers
 - *1-2% pay increase for rest of staff
 - *class sizes remain the same
 - *we will need to cut \$150,000 - \$200,000 in staff and materials to make all of this happen.Member Rodriguez asked: Are we looking at other district salary schedules? The answer is yes. There was much discussion about program needs.

FLSB Meeting Report – February 4th – Secretary Hylden

*\$5,000 grant from MedTronic for 9 iPod Touches for deaf and hard of hearing students and a 4th grade classroom. There are many neat opportunities for vocabulary and science enrichment and they are very excited about this.

*Looking at upgrading their website (especially for Spanish Immersion program) and making it easier to navigate.

* Also shared their diversity plan they have in place to help make their district more global.

*Lots of push on community involvement. Young Inventors fair seemed interesting. Member Kucinski mentioned that it doesn’t fall during 4th grade’s unit on inventions.

OLD BUSINESS

Student Disability Non-discrimination Policy #306 – Member Rodriguez – wording has been fixed.
Moved to consent agenda for March

NEW BUSINESS

Resolution to approve 990 – Treasurer Bloomberg

Received electronic version – Page 1 gives the heart of the 990 – income, expenses, fund balance – functional expenses broken down. Talks about board and compensation – want to know if we are doing things right, looking for all possible conflicts of interest. This looks at policies in place to protect whistle blowers & the fund balance; we put many of these policies in place last year. Specifically talked about pg 11 under part 11 Financial statements and reporting – Christine Thomas mentioned under page 2 part B. Budgets Manager Lundgren mentioned that this is clarified and explained in Schedule O. Member Rodriguez made the motion to approve the resolution to approve 990. Member Swenson seconded. All voted aye and motion carried.

Resolution to approve Charitable Organization Annual Report to MN Attorney General – Treasurer Bloomberg – every year we have to do a report based on figures in 990 – basic questions and information all reviewed and answered. This needs to be signed off tonight and sent in tomorrow. Signed by Treasurer Bloomberg and Member Kucinski. Member Rodriguez resolved that the board approve the Charitable Organization Annual Report to MN Attorney General. Member Jeanie Callahan seconded. All voted aye and the motion carried.

Employee Disability Nondiscrimination Policy 205 – first reading – same corrections as Student Disability Non-discrimination Policy #306 needs to be made regarding wording. This will be sent in an email and added to consent agenda for March.

Contingency planning/strategic plan for LILA concerning authorization – Treasurer Bloomberg

We are 4 months away from June 30th and are legally responsible for the doings of the school. He was hoping to identify a date in which we'll build a strategy if we suspend operation on June 30th until we get through the authorizer piece. What does this mean? What would it look like? Recommends we would execute this plan at the May 13th meeting. If we do not have an authorizer we will devise a plan. If things haven't progressed by next month, we will move this up to the April meeting. Treasurer Bloomberg made the motion that we convene a task force to implement a strategy plan to suspend operations of LILA. Amendment by Chair Peterson, "should it be necessary, by the May 13th board meeting". Member Callahan seconded. All voted aye and the motion carried.

OTHER BUSINESS

Donations – no donations list for presentation

ANNOUNCEMENTS

Emma Sosa won the district Spelling Bee today.

Member Rodriguez – Jennifer Taylor has been working on an award for Minnesota Schools of Character and Promising Traits Award and we have been passed to go on to the national level. 1st place is \$10,000. It was suggested that we write a press release for this award recognition.

FLSB Meeting March 4th – Jeanie Callahan

PTO meeting - March 16th – Vice-Chair Julene Donnay

Member Rodriguez made a motion to change our March board meeting to March 18th. Treasurer Bloomberg seconded. All aye, motion carries.

ADJOURN 9:00

Attachments

December '09 Balance Sheet

December '09 Cash Flow

December '09 Dashboard

December '09 Detailed Income Statement

December '09 Payment Register

December '09 Summary Income Statement

Finance Committee Minutes February 5, 2010

Lakes International Language School 990 Draft

Lakes International Language Academy Financial Statements and Supplemental Information '09 – available upon request