



The monthly meeting of the Board of Directors was held on Thursday January 14, 2010

Minutes

CALL TO ORDER: 7:00 P.M.

Members Present: Budgets Manager Julie Lundgren, Member Kaari Rodriguez, Vice-Chair Julene Donnay, Secretary Jocelyn Hylden, Member Becky Swenson, Member Richie Kucinski, Chair Shannon Peterson, Member Jeanie Callahan, Treasurer Chad Bloomberg, *ex officio* Member Christine Thomas

Members Absent: Director Cam Hedlund

UNSCHEDULED VISITORS

Stefanie Olsen, our liaison with MDE

Gail Wilkey-Diez – PTO report

Stephanie Olsen shared that we should continue to explore our avenues for an authorizer. She is very impressed with how well we are doing. She said to stay positive, and that she's here to help! MDE won't be able to offer an extension. There was a question on how long it will take us to be accepted by an authorizer once an organization is able to be our authorizer. She said it may take a couple months. There was another question about what the worst-case scenario would be. Stephanie told us to continue to stay positive and keep in contact. There are a lot of schools in the same situation. Members mentioned that the first urgency comes in sooner than the June 30th authorizer deadline because we may need to borrow to bridge the cash flow gap caused by the holdback and unallotment. In order to borrow we need to have an authorizer. We may be able to have someone say there will be an authorization in affect June 30th. She offered for us to send potential authorizers to her.

REVIEW OF AGENDA

Resolution to approve Charitable Organization Annual Report to MN Attorney General given by Treasurer – move to February as the IRS 990 tax form is not ready

Approve intent to apply for Sprint Character Education Grant application – add under New Business

CONFLICT OF INTEREST DISCLOSURE

Ex officio Member Thomas – I work at Patriot Bank MN and may have a conflict of interest with the treasurer & finance committee reports. It was decided that there was no issue having Member Thomas involved in these discussions.

REPORTS

Secretary's report – Secretary Hylden

- Minutes from December 17th - sent to members for review.

- Member Rodriguez moved to approve the December 17th minutes. Member Kucinski seconded. All voted aye, and the motion carried.

Treasurer's Report – Treasurer Bloomberg

Supplement sent by email (attached) submitted by Budgets Manager Lundgren

- Member Callahan had a question about Item 1a #2 and asked how CD interest was coded back in October. Budgets Manager Lundgren said it was miscoded and SBS was notified; it's been changed.
- Concerning the revenue in the summary report, the Building Company reimbursable line isn't showing reimbursements. She recalled that the Building Company did receive about \$12,000 for its semi-annual disbursement so it should have transferred to the school for expenses they paid on its behalf; this was another coding error and it will be fixed for next month's report.
- Also, in the last page of Summary Statement it still says Camp del Sol net income twice, it's a typo that will be corrected in next month's report.

Finance Committee Report

Minutes received. No comments or questions. Finance Committee Report was filed.

ISD 831 School Board Meeting Report – January 7th – Member Swenson

They have 3 new board members, one of which is one of our LILA parents.

This week they had an advertisement in the Forest Lake Times and White Bear paper on their upcoming immersion program.

FLSB members will be paid \$300/month to be on the board and they stated they are still the lowest in the area.

A lot of high school students were there to hear about the new sociology curriculum, "Dynamics of Family". The conversation went well.

Concerning our immersion program and theirs; it was noted that our program has been clarified in our Noticiero for our parents to read and be informed.

PTO Meeting Report – January 12th –

Gail Wilkey-Diez – representing PTO

Spirit Night Feb. 6th at Saint's North Roller Rink – new LILA gear will be there

Changing teacher appreciation gift – they overspent on the sweatshirts. In future years new teachers will receive LILA gear and everyone else will get something little on Teacher Appreciation Day. 2nd & 5th grades shared and our Language Ambassador Tatiana Corenel was also introduced.

The school has requested 8 language ambassadors for next year. This year we won't be getting any more, we have 5. Two of language ambassadors may stay a full 12 months and help our new ones in September before they return to Colombia.

Rotary Club – new Forest Lake winter plunge fundraising event will be held soon. Last year's Polar Plunge was popular with LILA's language ambassadors so the new event may be of interest.

Coffee fundraiser did not quite meet goal. Resending letters for voluntary cash contribution.

Building Instructional Leader Aaron Arredondo and Assistant Director Shannon Peterson approached the PTO about helping with travel expenses to a global language conference in Australia in April. They were selected as speakers at the conference. The PTO discussed how this would benefit the school and students and agreed to fund a portion of the trip. However, because of the mixed feelings among the PTO body and long discussion, Mr. Arredondo and Ms. Peterson decided they would not accept the PTO's offer.

Board Elections Report – Vice-Chair Donnay

We have one community member application. Member Kucinski & Treasurer Bloomberg stated intent to apply. Members Swenson and Rodriguez will send an email to the staff to remind them to apply and teachers are encouraged to mention this opportunity in our newsletters to parents.

The community member we have was an assistant superintendent in another school district. He is a grandfather of a LILA student; we'll double check the law to make sure we are in compliance should he be elected.

Authorizer Task Force Report –Chair Peterson
Hand out (attached)

Director's Report –Chair Peterson on behalf of Director Hedlund

- Facilities – remove from future minutes as we have no active construction
- Enrollment – remains stable
- Staff – In March we'll be advertising for open positions and have already had job applications and one interview.

Election Committee - Community member application – duplicate agenda item. Move on.

OLD BUSINESS

Student Disability Non-discrimination Policy #306 – Member Rodriguez

Spoke with Chris Pellant who works with Special Education. There were no changes that he recommended. This Policy specifically names who has a disability.

Question: Does this need to be reviewed annually? Check with Chris Pellant and make sure how often, then revise in the policy.

There was a recommendation that wherever it says "school district" to have it just say "school". Collective bargaining agreements 4a can be taken out because we don't have this.

There was another question concerning the posting of this document throughout the school building so that it is accessible to everyone; it is in policy handbook and on school website. Take wording from sexual harassment policy for section VIII A to apply here. This will be brought back for review in February.

NEW BUSINESS

Approve the intent to apply for Sprint Character Education Grant application

There are 2 routes we can go: 1. We can apply as a school for \$5,000 or 2. We can apply as a school district for \$25,000. This is a good grant to apply for because of our focus on responsive classroom, developing responsible students, and also our IB Learner Profile. This would help fund sending staff to trainings in these areas.

Member Rodriguez made the motion to approve the intent to apply for the Sprint Character Education Grant. Vice-Chair Donnay seconded. All voted aye, and the motion carried.

Consent Agenda Policy - Chair Peterson

FLSB has a consent agenda and these items will all be approved in one motion. Any item can be pulled from the consent agenda to be discussed in further detail in the meeting.

Vice-Chair Donnay made motion to accept the policy on consent agenda as presented. Member Callahan seconded. All voted aye, and the motion carried.

Resolution to approve Charitable Organization Annual Report to MN Attorney General – Treasurer Bloomberg – moved to February

Race To The Top (RTTT) –Julie Lundgren

States are competing for limited pot of federal funding for education. It's estimated that 10-15 states will be funded and MN feels it has a strong application. We applied to participate in MN's program should MN be awarded RTTT funding. Through Race to the Top, states are asked to advance reforms around four specific areas:

- * Adopting standards and assessments that prepare students to succeed in college and the workplace and to compete in the global economy;
- * Building data systems that measure student growth and success, and inform teachers and principals about how they can improve instruction;
- * Recruiting, developing, rewarding, and retaining effective teachers and principals, especially where they are needed most; and
- * Turning around our lowest-achieving schools.

If the award is given to MN, then we have to do the work to fill out our application of how we will meet the grant goals. Looking for an approval for the memorandum of agreement to be on the list for now, we can recant later should we decide not to participate.

Member Callahan made the motion that we approve the submission for the Race to the Top memorandum of agreement. Member Swenson seconded. All vote aye, and the motion carried.

OTHER BUSINESS

Donations – finance office provided a handout for review (see attached)

Member Rodriguez made motion to accept the donations report. Member Kucinski seconded. All voted aye, and the motion carried.

ANNOUNCEMENTS

FLSB Meeting February 4th – Secretary Hylden

PTO meeting - none in February

Stephanie Olsen suggested we might want to explore Red Envelope program at Ying Hua Academy for Chinese New Year. It is a fundraising effort based on the Chinese tradition of giving red envelopes of money to children at the New Year. Ying Hua Academy's program asks parents to benefit their children's education by giving gifts in red envelopes to their school.

ADJOURN 8:16 p.m.

Attachments:

January Finance Committee Minutes

January '10 Donations

November '09 Balance Sheet

November '09 Cash Flow

November '09 Dashboard

November '09 Detailed Income Statement

November '09 Payment Register

November '09 Summary Income Statement

Authorizer Task Force Report, January 2010

Consent Agenda Policy

Supplement to Treasurer's Report